

Month: _____, Year: 20__

Total Working Days: _____

Secondary Hospital Monthly Report

_____ *District*

Date of Submission

Section I: Identification

1.	Facility ID									3.	Signature of Facility In-charge:
2.	Facility Name								4.	Designation:	

Section II: Monthly Performance		Monthly Target (Number)	Performance (Number)		Monthly Target (Number)	Performance (Number)
1.	Daily OPD attendance			8.	C-Section performed	
2.	Fully immunization coverage			9.	Lab services utilization	
3.	Ante Natal Coverage			10.	Bed occupancy rate	
4.	Delivery coverage at facility			11.	LAMA	
5.	Proportion of TB-DOTS patients missing			12.	Hospital death rate	
6.	Total family planning visit			13.	Monthly report data accuracy	
7.	Obstetric complications attended					

Section III: Outpatients Attendance (From OPD Register)

Specialty	New cases										Total	Follow-up	No. of cases of Malnutrition (<5)	Referred Attended	
	MALE					FEMALE									
	<1 year	1--4	5--14	15--49	50+	<1 year	1--4	5--14	15--49	50+					
1.	General OPD														
2.	Medicine														
3.	Surgery														
4.	Pediatrics														
5.	Eye														
6.	ENT														
7.	Orthopedics														
8.	Psychiatry														
9.	Dental														
10.	Skin														
11.	OB/GYN														
12.	Emergency/ Casualty														
13.	Homeo Cases														
14.	Tibb/Unani Shifa Khana OPD cases														
15.	Others														
Grand Total															

Section IV: Cases attending OPD (From OPD Abstract Form)

Respiratory Diseases	
1	Acute (upper) respiratory infections
2	Pneumonia < 5 yrs.
3	Pneumonia > 5 yrs.
4	Cough > 3 weeks
5	Chronic Obstructive Pulmonary Diseases
6	Asthma
Gastro Intestinal Disease	
7	Diarrhoea / Dysentery < 5 yrs
8	Diarrhoea / Dysentery > 5 yrs
9	Typhoid
10	Worm Infestations
11	Peptic Ulcer Diseases
12	Cirrhosis of Liver
Urinary Tract Diseases	
13	Urinary Tract Infections
14	Nephritis/ Nephrosis
15	Sexually Transmitted Diseases
16	Benign Enlargement of Prostrate

Other Communicable Diseases

17	Suspected Malaria
18	Suspected Meningitis
19	Fever due to other causes
Vaccine Preventable Diseases	
20	Suspected Measles
21	Suspected Viral Hepatitis
22	Suspected Neo Natal Tetanus
Cardiovascular diseases	
23	Ischemic Heart Disease
24	Hypertension
Skin Diseases	
25	Scabies
26	Dermatitis
27	Cutaneous Leishmaniasis
Endocrine Diseases	
28	Diabetes Mellitus
Neuro-Psychiatric Diseases	
29	Depression
30	Drug Dependence

31	Epilepsy	
Eye & ENT		
32	Cataract	
33	Trachoma	
34	Glaucoma	
35	Otitis Media	
Oral diseases		
36	Dental Caries	
Injuries /Poisoning		
37	Road Traffic Accidents	

38	Fractures	
39	Burns	
40	Dog bite	
41	Snake bits (with signs/ symptoms of poisoning)	
Diseases (Surveillance Importance)		
42	Acute Flaccid Paralysis	
43	Suspected HIV/ AIDS	
44	Any Other Usual Diseases (Specify)	
a.		
b.		

Section V- Immunization (From EPI Register)			
1.	Children <1 received DPT 3	3.	Children <1 fully immunized
2.	Children <1 received measles vaccine	4.	Pregnant women received TT -2 vaccine

Section VI: TB-DOTS (From TB Card TB-01)			
1.	Intensive-phase TB-DOTS patients	2.	Intensive phase TB-DOTS patients missing treatment >1 week

Section VII: Family Planning Services/Commodities provided (From FP Register)					
1.	Total FP visits	4.	DMPA Inj.	7.	IUD
2.	COC cycles	5.	Net-En Inj.	8.	Tubal Ligation
3.	POP cycles	6.	Condom Pieces	9.	Vasectomy
				10.	Implants

Section VIII: Maternal and Newborn Health (From Mother Health & Obstetric Registers)					
1..	First Antenatal Care visits (ANC-1)	13.	Ectopic Pregnancies		
2.	ANC-1 women with Hb. <10 g/dl	14.	Postpartum Hemorrhage (PPH)		
3.	Antenatal Care revisit, in the facility	15.	Pre-Eclampsia/ Eclampsia		
4.	Postnatal Care visit, in the facility	16.	Prolonged/ Obstructed Labors		
Deliveries in the facility			17.	Puerperal Sepsis	
5.	Normal vaginal deliveries	18.	Rupture Uterus		
6.	Vacuum / Forceps deliveries	19.	Other causes		
7.	Cesarean Sections	Neonatal deaths in the facility			
8.	Live births in the facility	20.	Birth Trauma		
9.	Live births with LBW < 2.5kg	21.	Birth Asphyxia		
10.	Stillbirths in the facility	22.	Bacterial sepsis		
Maternal deaths in the facility			23.	Congenital Abnormalities	
11.	Ante partum Hemorrhage (APH)	24.	Prematurity		
12.	Complications of Abortion	25.	Hypothermia		

Section IX: Community Based Data (From LHW Report)			
1.	Pregnant women newly registered by LHW	4.	Infant deaths reported
2.	Delivery by skilled persons reported	5.	No. of modern FP method users
3.	Maternal deaths reported	6.	<5 year diarrhea cases reported
		7.	< 5 year ARI cases reported

Section X: Community Meetings (From Community Meeting Register)			
1.	No. of community meetings	2.	No. of Participant
			Male
			Female

Section XI: Diagnostic Services (From Laboratory Register / TB Lab Register/ Radiology Register)							
	Services Provided	OPD	Indoor		Services Provided	OPD	Indoor
1.	Total Lab Investigations			3.	Total Ultra Sonographies		
2.	Total X-Rays			4.	Total CT Scan		
Laboratory Investigation for Communicable Diseases							
Malaria			T.B			Viral Hepatitis & HIV	
1.	Slides examined		1.	Slides for AFB Diagnosis		1.	Patients screened
2.	Slides MP +ve		2.	Diagnosis slides with AFB +ve		2.	Hepatitis B +ve
3.	Slides P. falciparum +ve		3.	Follow-up slides for AFB		3.	Hepatitis C +ve
			4.	Follow-up slides with AFB +ve		4.	HIV +ve

Section XII-A: Stock out Report: Stock out of tracer drugs for any number of days this month
 (From Stock Register for Medicine/Supplies) Tick where applicable

1.	Cap. Amoxicillin		7.	Inj. Ampicillin		13.	Syp. Anthelmintic	
2.	Syp. Amoxicillin		8.	Tab. Diclofenac		14.	I/V infusions	
3.	Tab. Cotrimoxazole		9.	Syp. Paracetamol		15.	Inj. Dexamethasone	
4.	Syp. Cotrimoxazole		10.	Inj. Diclofenac		16.	Tab. Iron/ Folic Acid	
5.	Tab. Metronidazole		11.	Tab. Chloroquin		17.	ORS	
6.	Syp. Metronidazole		12.	Syp. Salbutamol		18.	Oral pills (COC)	

Section XII-B: Stock out Report: Vaccines (Tick where applicable)

1.	BCG		4.	Hepatitis		7.	Anti Rabic Vaccine	
2.	DPT		5.	Measles		8.	Anti Snake Vaccine	
3.	Polio		6.	Tetanus Toxioid		9.	Vaccine Syringes	

Section XIII-A: Indoor Services (From Daily Bed Statement Register)

Specialty	Allocated Beds	Admissions	Discharged /DOR	LAMA	Referred	Deaths	Total of Daily Patient Count	Bed Occupancy	Average Length of Stay (ALS)
1.	Medicine							%	
2.	Surgery							%	
3.	Pediatrics							%	
4.	OB/GYN							%	
5.	Eye							%	
6.	ENT							%	
7.	Orthopedics							%	
8.	Cardiology							%	
9.	Neuro Surgery							%	
10.	Psychiatry							%	
11.	TB/ Chest							%	
12.	Skin							%	
13.	Others							%	
Grand Total									%

Section XIII-B: Cases attending Indoors

(From Abstract Forms for Indoor)

		Total Admission	Total Deaths
Medical			
1.	Diarrhoea < 5		
2.	Diarrhoea > 5		
3.	Pneumonia < 5		
4.	Pneumonia > 5		
5.	Malaria		
6.	Asthma		
7.	Chronic Obstructive Airways		
8.	Pulmonary Tuberculosis		
9.	Extra Pulmonary Tuberculosis		
10.	Typhoid		
11.	Diabetes Mellitus		
12.	Viral Hepatitis A & E		
13.	Viral Hepatitis B & C		
14.	Meningitis		
15.	Chronic Liver Diseases		
16.	Chronic Renal Diseases		
Cardiac Diseases			
17.	Congestive Cardiac Failure (CCF)		
18.	Hypertension		
19.	Ischemic Heart Diseases (IHD)		
Vaccine Preventable Diseases			
20.	Neonatal Tetanus		
21.	Suspected Acute Flaccid Paralysis (AFP)		
Surgical			
22.	Acute Appendicitis		
23.	Burns		
24.	Cholelithiasis / Cholecystitis		
25.	Hernias		
26.	Hyperplasia of Prostate		
27.	Urolithiasis		

Section XIII-B: Cases attending Indoors

(From Abstract Forms for Indoor)

		Total Admission	Total Deaths
Orthopedic Diseases			
28.	Arthropathies		
29.	Fractures		
Eye			
30.	Cataract		
31.	Corneal Opacity		
32.	Glaucoma		
ENT			
33.	Chronic Otitis Media		
34.	DNS		
Gynecological			
35.	Fibroid Uterus		
36.	Inflam. diseases of female pelvic organs (PID)		
37.	Uterine Prolape		
38.	Vesico -Vaginal Fistula		
Obstetrics			
39.	Ante partum Hemorrhage (APH)		
40.	Complications of Abortion		
41.	Ectopic Pregnancies		
42.	Postpartum Hemorrhage (PPH)		
43.	Pre-Eclampsia/ Eclampsia		
44.	Prolonged/ Obstructed Labour		
45.	Puerperal Sepsis		
46.	Rupture Uterus		
Neurological/Neurosurgical			
47.	CVA/Stroke		
48.	Head Injuries		
Mental Behavioral Disorder			
49.	Drug Abuse (Psycho-Active substance use)		
50.	Mental Disorder		

Section XIV: Surgeries*(From OT Register)*

1.	Operations under GA	
2.	Operations under Spinal Anesthesia	
3.	Operations under LA	
4.	Other operations	

Section XVI: Human Resource Data *(From Facility Records)* Sanc.= Sanctioned, V=Vacant, C=Contracted, G-In=Working on General Duty in the facility, G-Out=Working on General Duty out of facility

Post Name/Category	Sanc.	V	C	G-In	G-Out	Post Name/Category	Sanc.	V	C	G-In	G-Out
1 MS /Deputy MS						18 Dental Surgeon					
2 Medical Specialist						19 Physiotherapists					
3 Surgical Specialist						20 Matron					
4 Cardiologist						21 Head /Charge Nurse					
5 Chest Specialist						22 Staff Nurse					
6 Neurosurgeon						23 Lab Assistant/Techs.					
7 Orthopedic Surgeon						24 X-Ray Assist /Techs					
8 Child Specialists						25 Dental Assist. /Techs					
9 Gynecologists						26 ECG Assist. /Techs.					
10 Eye Specialists						27 Lady Health Visitors					
11 ENT Specialists						28 Health Technicians					
12 Anesthetist						29 Dispensers					
13 Pathologist						30 EPI Vaccinators					
14 Radiologist						31 Sanitary Inspectors					
15 SMO/ SWMO						32 Midwife/Dais					
16 MO/WMO						33 Others					
17 Medical Assistant											

Section XVII-A: Revenue Generated *(From Receipt Register)*

		Total Receipt	Deposited			Total Receipt	Deposited
1.	OPD	Rs.		6.	CT Scan	Rs.	
2.	Indoor	Rs.		7.	Ultrasound	Rs.	
3.	Laboratory	Rs.		8.	Dental Procedures	Rs.	
4.	ECG	Rs.		9.	Ambulance	Rs.	
5.	X-Ray	Rs.		10.	Others	Rs.	

Section XVII-B: Financial Report *(From Budget and Expenditure Statement)*

		Total Allocated Budget	Expenditure previous month	Balance to date
1.	Salary	Rs.	Rs.	Rs.
2.	Non-Salary	Rs.	Rs.	Rs.
3.	Utilities	Rs.	Rs.	Rs.
4.	Medicine	Rs.	Rs.	Rs.
5.	General Stores	Rs.	Rs.	Rs.
6.	M&R Equip/Transport/Furniture	Rs.	Rs.	Rs.
7.	M&R Building Dept	Rs.	Rs.	Rs.
8.	Annual Development Plan	Rs.	Rs.	Rs.
9.	Others	Rs.	Rs.	Rs.

Section XVIII – Achievements/ Issues

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